

Borrowing an eBook from your School's Enterprise Catalogue

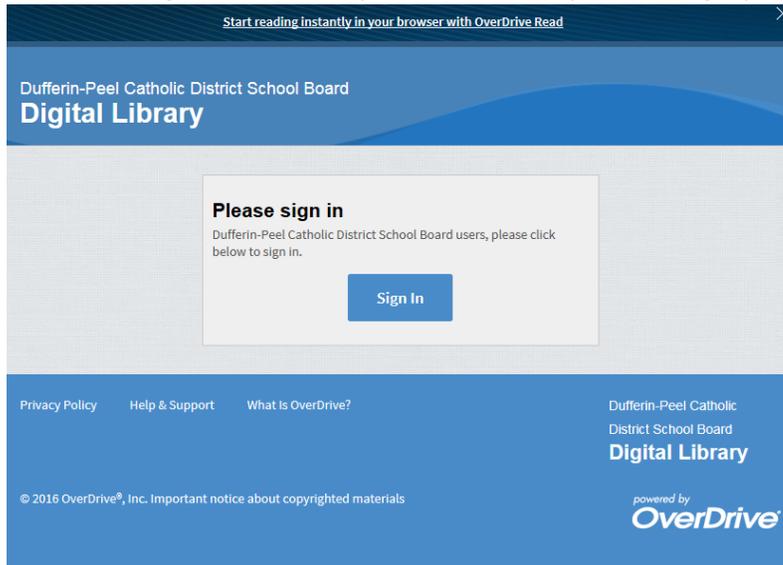
1. To checkout a commercial eBook copy from your school Enterprise OPAC, select the download button adjacent to the eBook "short entry" record of a search result list as seen below.

The screenshot shows the search results for '1984' on the Dufferin-Peel Catholic District School Board Library Resources website. The search criteria are set to 'Everything' and 'Title' with the search term '1984'. The results show 83 items found. The first result is '1984' by George Orwell, with electronic formats available in Adobe EPUB and HTML. A 'Download' button is circled in red. The second result is '1984 : a novel' by George Orwell, published in 1977, with a format of 'Books'.

2. This action will display the eBook title in the ebook vendor's site. Select the "Borrow" button.

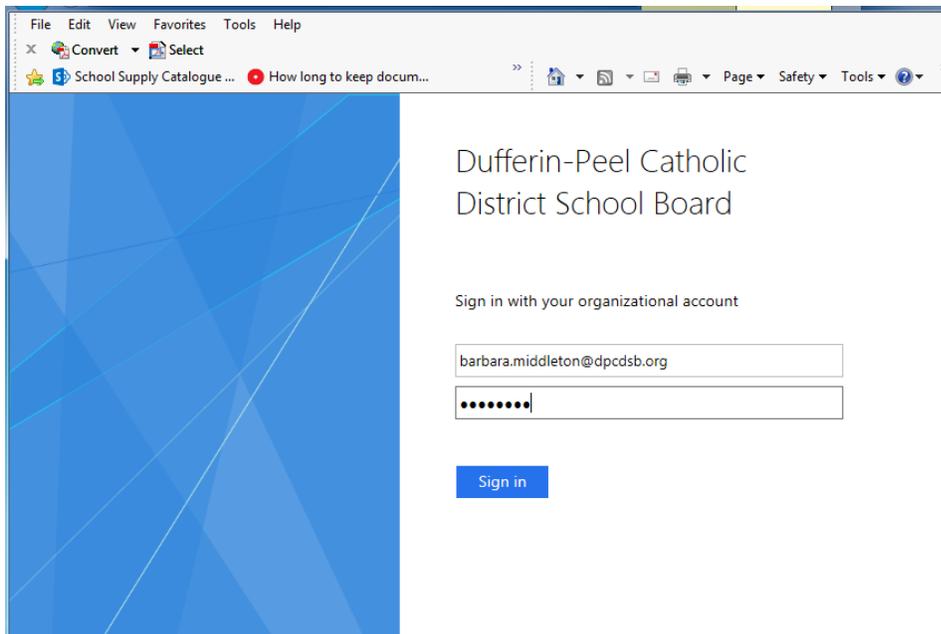
The screenshot shows the OverDrive Read interface for the eBook '1984' by George Orwell. The page features a large cover image of the book, a 'BORROW' button, and a 'Sample' button. The available formats are listed as 'OverDrive Read' and 'EPUB eBook'. The page also shows the number of available copies (38) and library copies (38). The interface includes a search bar, account and help links, and social media sharing options.

3. Select the “Sign In” button to proceed with the personal login process to DPCDSB account.

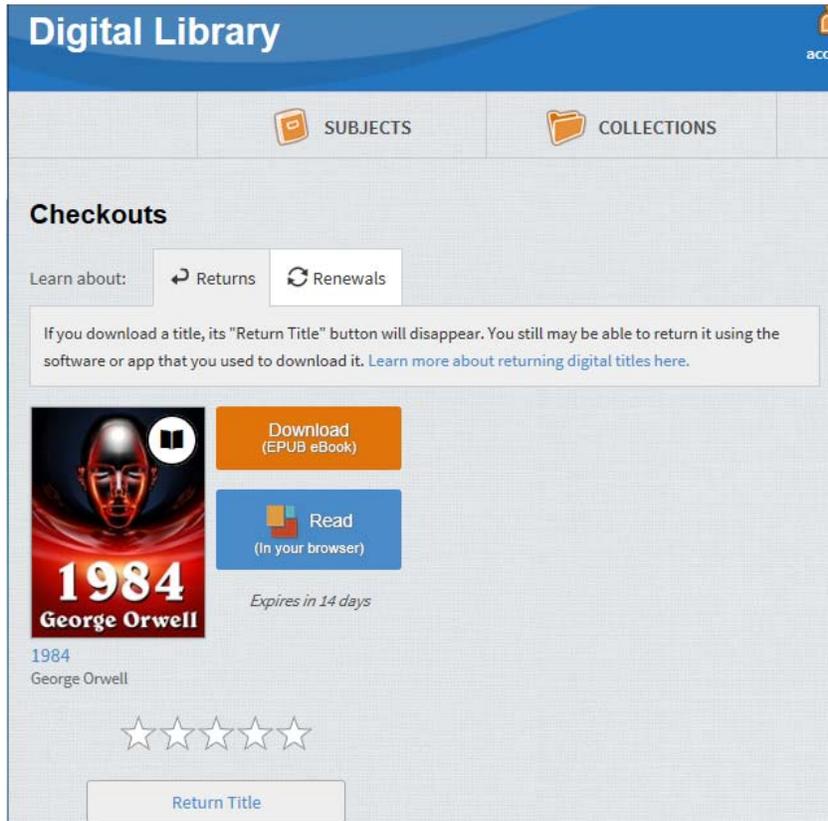


4. At the DPCDSB Login Screen enter login as educ\ID (staff or student) e.g. educ\51456, followed by your regular password.

Note: teachers and staff can also log in with their email account as shown, using the same password that you normally use when logging in with your ID number.



5. eBook Checkout is complete with user being returned to the book's page on the ebook vendor's site.

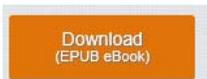


6. Click the "Read (in your browser)" Button to begin reading the eBook.



Or

Click on the "Download (EPUB eBook)" button to begin downloading the ebook copy to your own device.



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